

## Instructional Assistant Program Primary Academy Employee Form

SIA's Instructional Assistant program is designed to support qualified adults in our community who wish to pursue teaching as a profession in the future. Instructional Assistants work alongside a classroom teachers to deliver academic interventions and support overall classroom activities.

The program requires that individuals pursue a teaching certificate within the timeline identified on the Instructional Assistant Program description sheet. Your pathway to receive your certification depends on your previous level of education. If you are unable to complete certification within the timeline identified, SIA would then seek to employ other individuals in the community for those positions.

Please complete the form below with the principal in your building to identify which timeline best fits your current situation and to develop a plan towards certification. This form must be completed and submitted to Mr. Franklin by Friday March 30, 2018 to ensure a position on our staff for the 2018-19 school year.

| Employee Name:  |  |
|---|--|
| Current Assignment:   |  |
| Option 1: No Bachelors Degree   |  |
| Option 2: Bachelors Degree, No Teaching Certification                                   |  |
| Option 3: Bachelors Degree and Teaching Certification                                   |  |
| Please use the box below to describe your plan for certification within given timeline: |  |
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